

Angus Integration Joint Board

Guide to Information available through the Model Publication Scheme 2021

(Produced August 2023)

Document Control Sheet

Revision	Date	Notes
V1	April 2017	Initial creation of document
V2	July 2017	Updating of links to information due to this being hosted on new server
V3	January 2019	Updating of links and inclusion of additional information required by Scottish Information Commissioner
V4	January 2020	Updating of links to information
V5	January 2020	Updating of partnership contact email address
V6	August 2023	Updating of links to information, plus references to Model Publication Scheme (March 2021)

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Terms Used

AIJB	Angus Integration Joint Board
AHSCP	Angus Health and Social Care Partnership
Classes of information	Nine broad categories describing the types of information authorities must publish (if they hold it)
Copyright law	The Copyright, Designs and Patents Act 1988
EIRs	The Environmental Information (Scotland) Regulations 2004
FOISA	The Freedom of Information (Scotland) Act 2002
Guide to Information	A guide that every public authority adopting the MPS must produce to help people access the information it makes available
Model Publication Scheme	A standard framework for authorities to publish information under FOISA, approved by the Scottish Information Commissioner
MPS	The Model Publication Scheme
MPS Principles	The six key principles with which all information published under the MPS must comply
Notification form	The form an authority must submit to notify the Commissioner of its adoption of the MPS
Re-use Regulations	The Re-use of Public Sector Information Regulations 2015
TNA	The National Archives

<u>Section 1: Introduction to Angus Integration Joint Board Guide to Information</u>

The Freedom of Information (Scotland) Act 2002 (the Act) requires Scottish public authorities to adopt and maintain a publication scheme which has the approval of the Scottish Information Commissioner and publish information in accordance with that scheme. The publication scheme must:

- publish the classes of information that the authority makes routinely available
- tell the public how to access the information and whether information is available free of charge or on payment

Angus Integration Joint Board (AIJB) has adopted the <u>Model Publication Scheme</u> (<u>updated March 2021</u>) which has been produced and approved by the Scottish Information Commissioner.

You can also contact us if you would prefer to view a copy of this Guide to Information, in a different format.

The purpose of the Guide to Information is to:

- allow you to see what information is available (and what is not available) for the
 AIJB in relation to each class in the Model Publication Scheme.
- state what charges may be applied
- explain how to find the information easily
- provide contact details for enquiries and to get help with accessing the information
- explain how to request information that has not been published.

Alongside the Act, the Environmental Information (Scotland) Regulations 2004 (the EIRs) provide a separate right of access to the environmental information that we hold. This guide to information also contains details of the environmental information that we routinely make available.

Section 2: About Angus Integration Joint Board

New legislation, in the form of the Public Bodies (Joint Working) (Scotland) Act 2014, came into force on 1 April 2014. The Act requires Health Boards and Local Authorities to integrate their health and social care services. The AIJB ("the Board") was established on 3rd October 2016 as a corporate body under the terms of the Public Bodies (Joint Working) (Scotland) Act 2014.

It is one of 31 Integration Boards, each created covering one or more areas coterminous with that of local authorities. The AIJB comprises of 6 voting members (three members appointed from Councillors on Angus Council; three members from the Non-Executive board members of NHS Tayside) plus non-voting stakeholder members and professional members.

The function of AIJB is to provide arrangements for the development of the integration of health and social care. This integration will improve the outcome for patients, service users, carers and their families.

The Act requires NHS Tayside and Angus Council to agree to an Integration Scheme and to delegate responsibilities and accountability for a range of functions and associated financial resources to the AIJB.

The AIJB is commonly referred to as the Angus Health and Social Care Partnership (AHSCP) which is the public facing aspect of the AIJB. It has staff drawn from Angus Council and NHS Tayside which supports the Board in delivering its objectives.

The AIJB works in co-operation with other Integration Joint Boards, NHS Tayside and Angus Council and other agencies in planning and commissioning health and social care services.

For more information on the Board see Section 10 – Classes of information - Class 1.

Section 3: Accessing Information under the Scheme

Availability and formats

The information published through this Guide to Information is, wherever possible,

available on our website. We offer alternative arrangements for people who do not want

to, or cannot, access the information online or by inspection at our premises. For

example, we can usually arrange to send information to you in paper copy (although

there may be a charge for this – see Section 5: Our Charging Policy).

Information in our Guide to Information will normally be available through the routes

described below. Section 10 - Classes of Information provides more details on the

information available under the Guide, along with additional guidance on how the

information falling within each class may be accessed.

Online:

Most information listed in our Guide to Information is available to download from our

website. In many cases a link within Section 10: Classes of Information will direct you

to the relevant page or document. If you are having trouble finding any document listed

in our guide, then for further assistance please contact:

Information Team

Angus Health and Social Care Partnership

Telephone: 01307 492341

Email:

ahscpidt@angus.gov.uk

Website:

www.angushscp.scot

By email:

If the information you seek is listed in our Guide to Information but is not published on

our website, we can send it to you by email, wherever possible. When requesting

information from us, please provide a telephone number so that we can telephone you

to clarify details, if necessary.

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By phone:

All information in the guide will be available in hard copy form for example, paper copies. Hard copies of information can be requested from us over the telephone. Please call us to request information available under this scheme.

By post:

You can also request hard copies of any information in the Guide by post. Please address your request to:

Information Team
Improvement and Development Service
Angus Health & Social Care Partnership
2nd Floor, Angus House
Orchardbank Business Park
FORFAR
DD8 1AN

When writing to us to request information, please include your name and address, full details of the information or documents you would like to receive, and any fee applicable (see Section 5: Our Charging Policy for further information on fees). Please also include a telephone number so we can telephone you to clarify any details, if necessary.

Personal visits:

If you prefer to visit us to inspect the information, in a limited number of cases you may be required to make an appointment to view the information. In such cases, this will be set out within Section 10 – Classes of Information, and contact details will be provided within the relevant class.

Advice and assistance:

If you have any difficulty identifying the information you want to access, then please contact us to help you.

Exempt information:

We will publish all the information we hold that falls within the classes of information in the Model Publication Scheme. We publish this information in Section 10 of this guide. If a document contains information that is exempt under Scotland's freedom of information laws (for example personal information or a trade secret), we will remove or redact (black out) the information before publication but we will explain why.

Section 4: Information that we may withhold

All information covered by our Guide to Information can either be accessed through our website or will be provided promptly following our receipt of your request. Our aim in adopting the Commissioner's Model Publication Scheme and in maintaining this Guide to Information is to be as open as possible. You should note, however, that there may be limited circumstances where information will be withheld from one of the classes of information listed in "Section 10 – Classes of Information".

Information will only be withheld, however, where the Act (or, in the case of environmental information, the EIRs) expressly permits it. Information may be withheld, for example, where its disclosure would breach the law of confidentiality, harm an organisation's commercial interests, or endanger the protection of the environment.

Information may also be withheld if it is another person's personal information, and its release would breach data protection legislation. Whenever information is withheld we will inform you of this, and will set out why that information cannot be released. Even where information is withheld it will, in many cases, be possible to provide copies with the withheld information edited out. If you wish to complain about any information which has been withheld from you, please refer to Section 8 – Contact details for enquiries, feedback, and complaints.

Section 5: Our Charging Policy

This section explains when we may make a charge for our publications and how any charge will be calculated.

There is no charge to view information on our website, at our premises (except where there is a statutory fee, for example to access registers), or where it can be sent to you electronically by email.

We may charge you for providing information to you, for example photocopying and postage, but we will charge you no more than it actually costs us to do so. We will always tell you what the cost is before providing the information to you.

Our photocopying charges per sheet of paper are shown in the table below:

Size of paper/alternative	Black and White Pence per	Colour Pence per sheet
format	sheet	
A4	10p	20p
A3	20p	40p

We will recharge postage costs at the rate we paid to send the information to you. Our charge is based on for sending information by Royal Mail First Class.

When providing copies of pre-printed publications, we will charge you no more than the cost per copy of the total print run. We do not pass on any other costs to you in relation to our published information.

Details of any individual charges which differ from the above charging policy are provided within "Section 10 – Classes of information".

Section 6: Copyright

The Board holds the copyright for the vast majority of information in this Publication Scheme. All of this information can be copied or reproduced without our formal permission, subject to your acceptance of the Open Government Licence (version 3) for public sector information. This allows use and re-use of information freely and flexibly with only a few conditions, such as:

- it is copied or reproduced accurately;
- it is not used in a misleading context; and
- the source of the material is identified

Providing access to information does not mean that copyright has been waived, nor does it give the recipient the right to re-use information for commercial purposes. If you intend to re-use information obtained from the Scheme, and you are unsure whether you have the right to do so, please contact us.

Your request will be considered under the Re-use of Public Sector Information Regulations 2005, which may provide the right to impose a charge. In the event that a charge is payable you will be advised what this is and how it is calculated. If you require more information on the re-use of information go to https://ico.org.uk/for-organisations/quide-to-rpsi/

The Publication Scheme may contain information where the copyright holder is not the Integration Joint Board. In most cases, the copyright holder will be obvious from the documents. In cases where the copyright is unclear it is the responsibility of the person accessing the information to locate and seek the permission of the copyright holder before reproducing the material or in any other way breaching the rights of the copyright holder. This includes, for example, Ordnance Survey Maps, which are Crown Copyright.

Section 7: Records Management Policy

The Board regards its records as a major asset of the organisation. It confirms that its records are one of the essential resources, which support management in the efficient and effective fulfilment of its governance, business, and legal responsibilities.

The Board has created a Records Management Policy which confirms their knowledge of the importance of ensuring that its records are managed in accordance with the Record Management Policy of both Angus Council and NHS Tayside. The policy is available to view on the AHSCP website.

Section 8: Contact details for enquiries, feedback and complaints

The Act requires that we review our publication scheme from time to time. As we have

adopted the Model Publication Scheme, this means we will review our Guide to

Information from time to time. As a result, we welcome feedback on how we can

develop our guide further. If you would like to comment on any aspect of this Guide to

Information, or comment or complain that information is not included then please

contact us: -

Information Team

Angus Health and Social Care Partnership

Telephone: 01307 492341

Email:

ahscpidt@angus.gov.uk

Website:

www.angushscp.scot

Our aim is to make our guide to information as user-friendly as possible, and we hope

that you can access all the information we publish with ease. If you do wish to complain

about any aspect of the Guide then please contact us and we will try and resolve your

complaint as quickly as possible.

You may, for example wish to tell us about:

other information that you would like to see included in the guide;

whether you found the guide easy to use;

whether you found the guide to information useful;

whether our staff were helpful;

• other ways in which our guide to information can be improved.

Any complaint will be acknowledged within three working days of receipt and we will

respond in full within twenty working days.

You have legal rights to access information under the Model Publication Scheme

(updated March 2021) (as described in this Guide to Information) and a right of appeal

to the Scottish Information Commissioner if you are dissatisfied with our response.

These rights apply only to information requests made in writing or another recordable

format. If you are unhappy with our responses to your request you can ask us to review

it and if you are still unhappy, you can make an appeal to the Scottish Information

Commissioner.

The Commissioner's website has a guide to this three step process, and operates an

enquiry service on Monday to Friday from 9:00am to 5:00pm.

The office can be contacted as follows:

Scottish Information Commissioner

Kinburn Castle

Doubledykes Road

St Andrews

Fife

KY16 9DS

Tel: 01334 464610

Email: enquiries@itspublicknowledge.info

Website: www.itspublicknowledge.info/YourRights

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Section 9: How to Access Information which is not available in the

Guide to Information

If the information you are seeking is not available through the Model Publication

Scheme (as described in this Guide) then you may wish to request it from us. The Act

provides you with a right of access to the information we hold, subject to certain

exemptions. The EIRs separately provide a right of access to the environmental

information we hold, while the Data Protection Act 1998 (DPA) provides a right of

access to any personal information about you that we hold.

Again, these rights are subject to certain exceptions or exemptions. Should you wish

to request a copy of any information that we hold that is not available under the Model

Publication Scheme (and described in this Guide), please write to:

For requests under Data Protection Act, Freedom of Information and the EIRs in

relation to Angus Integration Joint Board please contact:

Information Team

Angus Health and Social Care Partnership

Telephone: 01307 492341

Email:

ahscpidt@angus.gov.uk

Website:

www.angushscp.scot

Charges for information that is not available under the scheme:

The charges for information that is available under this Guide to Information are set out

under Section 5 – Our Charging Policy.

If you submit a request to us for information that is not available in this Guide the

charges will be based on the following calculations:

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General information requests:

There will be no charge for information requests that cost us £100 or less to process.

Where information costs between £100 and £600 to provide you may be asked to pay 10% of the cost in excess of £100. That is, if you were to ask for information that cost us £600 to provide, you would be asked to pay £50 calculated on the basis of a waiver for the first £100 and 10% of the remaining £500 being chargeable. We are not obliged to provide information in response to requests which will cost us over £600 to process.

In calculating any fee, staff time will be calculated at actual cost per staff member hourly salary rate to a maximum of £15 per person per hour.

We do not charge for the time to determine whether we hold the information requested, or for the time it takes to decide whether the information can be released. Charges may be made for locating, retrieving and providing information to you.

In the event that we decide to impose a charge we will issue you with notification of the charge (a fees notice) and how it has been calculated. You will have three months from the date of issue of the fees notice in which to decide whether to pay the charge. The information will be provided to you on payment of the charge. If you decide not to proceed with the request there will be no charge to you.

Charges for environmental information:

Environmental information is provided under the EIRs rather than the Act. The rules for charging for environmental information are slightly different. We do not charge for the time to determine whether we hold the environmental information requested, or deciding whether the information can be released. Charges may be made for locating, retrieving and providing information to you, for example photocopying and postage. In the event that we decide to impose a charge we will issue you with notification of the charge and how it has been calculated. The information will be provided to you on payment of the charge. If you decide not to proceed with the request there will be no charge to you.

Charges are calculated on the basis of the actual cost to the IJB of providing the information.

Photocopying is charged at 10p per A4 sheet for black and white copying, 20p per A4 sheet for colour copying.

Postage is charged at actual rate for Royal Mail First Class.

Staff time is calculated at actual cost per staff member hourly salary rate to a maximum of £15 per person per hour. The first £100 worth of information will be provided to you without charge.

Where information costs between £100 and £600 to provide, you will be asked to pay 10% of the cost. That is, if you were to ask for information that cost us £600 to provide, you would be asked to pay £50, calculated on the basis of a waiver for the first £100 and 10% of the remaining £500.

Where it would cost more than £600 to provide the information to you, however, we will ask you to pay the full cost of providing the information, with no waiver for any portion of the cost.

Charge for request for your own personal data:

The minimum cost is £10 rising to a maximum of £50 depending on the volume and type of information requested, plus reproduction and postage costs (both on the same basis as for FOI requests).

Health Rights Information Scotland (HRIS) has produced a number of publications that give details of your rights in relation to NHS healthcare.

Section 10: Classes of Information

Class 1 - About Angus Integration Joint Board

Class Description - Information about Angus Integration Joint Board, who we are, where to find us, how to contact us, how we are managed and our external relations

The information	Description	How to access it/details of
we publish under		any charges
this class		@ = to be accessible via
includes:		web
About Us	The Angus Integration Joint	@ Angus Integration Joint
	Board is a corporate	Board
	body established under the	
	Public Bodies (Joint	
	Working) (Scotland) Act 2014.	
	It covers the area of	
	Angus Council	
Organisation's	Integration Scheme	@ Integration Scheme
Purpose, Mission		
Statement, Vision	Mission Statement, Vision	@ Strategic Commissioning
and Values	and Values	<u>Plan 2023 - 26</u>
Contact Details	Address and contact details	Contact details:
	for Angus Integration Joint	2nd Floor,
	Board	Angus House,
		Orchardbank Business Park,
		Forfar, Angus,
		DD8 1AN
		Email:
		tay.angushscp@nhs.scot
Organisational	Gives details of the	@ Organisational Chart
Chart	organisational structure of the	

	officers working within the	
	integrated governance	
	arrangements	
Our Board	Board Members and	@ IJB Membership
	Professional Advisers	
	and Stakeholder	
	representatives	
	Programme of Meetings	@ <u>IJB Meetings</u>
	Papers for Board Meetings	@ IJB Meeting Papers
	Board Members Declarations	@ IJB Membership
	of Interest and their Register	
	of Gifts and Hospitality	
Governance	Governance & Committee	@ Governance Structure
	Arrangements	
	Standing Orders	@ Standing Orders
	Code of Conduct for Board	@ Code of Conduct
	members	
	Risk Management	@ Risk Management
		Strategy
	Scheme of Delegation	
		@ Scheme of Delegation
News Briefings	News about the IJB for	@ IJB Briefings
	example news releases,	
	newsletters.	@ Integration Matters
Accountability and	Details of bodies we are	@ Audit Scotland
Audit Relationships	audited and/or regulated by,	@ Care Commission

and the nature of our relationship with them Scotland Healthcare Improvement Scotland Healthcare Environment Inspectorate Mental Welfare	
@ Healthcare Environme Inspectorate @ Mental Welfare	<u>nt</u>
Inspectorate @ Mental Welfare	inc
@ Mental Welfare	
Commission	
External relations and working with others	
Partner Agencies Working in partnership with: @ Angus Council	
@ NHS Tayside	
Information on rights, how to make a request	
How to complain or How to complain or make a @ In relation to Social Ca	ire
make a comment comment, for example services – via Angus Cou	<u>ıncil</u>
complaints policy, and contact	
details @ In relation to Health	
services – via NHS Taysi	<u>de</u>
@ In relation to AIJB – vi	a
AHSCP website	
How to make a How to request information, @ In relation to Social Ca	are
freedom of contacts details for FOI services – via Angus Cou	ıncil
information request section/unit.	
@ In relation to Health	
Rights of appeal under services – via NHS Taysi	de
FOI/EIR if you are	<u> </u>
dissatisfied @ In relation to AIJB – vi	а
AHSCP website	A
request for under the Data services – via Angus Cou	<u>ITICII</u>
personal Protection Act 1998 and	
information request personal information @ In relation to Health	
held by the IJB about you services – via NHS Taysi	<u>de</u>
Model Publication The Scottish Information @ ICO Publication Scher	ne
Scheme Commissioner's Model	

Publication Scheme (updated	
March 2021)	

Class 2 - How we deliver our functions and services

Class Description - Information about our work, our strategy and policies for delivering functions and services and information for our service users

The information we publish under this class includes:	Description	How to access it/details of any charges @ = to be accessible via
Strategic Plan	The Strategic Plan describes	web @ Strategic Commissioning
Strategio i ian	how the functions delegated	Plan 2023 – 2026
	to the Angus IJB by Angus	11011 2020 2020
	Council and NHS Tayside will	
	be delivered	
Corporate policies	Policies adopted by the	@ Risk Management
and procedures	Angus IJB	<u>Strategy</u>
		@ Integration Scheme
		@ Communications and
		Engagement Strategy 2020 -
		<u>23</u>
How to access	Information about how to	Hospitals and other locations
services	locate health services	- @ NHS Tayside
	including:	Accessing NHS Services - @
		NHS Tayside
		Accessing Social Care
		Services - @ Angus Council

Class 3 - How we take decisions and what we have decided

Class Description - Information about the decisions we take how we make decisions and how we involve others.

The information	Description	How to access it/details of
we publish under		any charges
this class		@ = to be accessible via
includes:		web
IJB Board	Agendas and papers for the	@ IJB Meeting Papers
Meetings	Board and past Boards and	
	approved minutes of Board	
	Meetings	
Board standing		@ Standing Orders
orders for the		
conduct of		
business		
Scheme of		@ Scheme of Delegation
delegation		
Public consultation	Details of how we inform and	@ Communications and
and engagement	engage with service users,	Engagement Strategy 2020 -
strategies	families and key stakeholders.	<u>23</u>
	Details of current and	
	previous public consultations	

Class 4 - What we spend and how we spend it

Class Description - Information about our strategy for, and management of, financial resources (in sufficient detail to explain how we plan to spend public money and what has actually been spent)

The information	Description	How to access it/details of any
we publish under	•	charges
this class		@ = to be accessible via web
		© = to be accessible via web
includes:		
Annual Accounts	Statutory financial	@ Audited Annual Accounts
	statements	<u>from 2015</u>
	Directors report including	
	Board member and senior	
	employees' remuneration.	
	employees remaileration.	
	Governance statement	(The Governance statement is
	Independent auditors report	included within the Annual
		Accounts)
	Audit Scotland reports	
	Addit Gootland reports	@ Audit Scotland's Reports
	Scheme of Delegation	@ Scheme of Delegation
Financial	Overview in-year financial	@ IJB Papers
Monitoring	reports (Financial	
Reports	Monitoring Reports are reported to the Integration	
	Joint Board and included in	
	the Board Papers)	

Class 5 - How we manage our human, physical and information resources Class Description - Information about how we manage the human, physical and information resources of the authority The information **Description** How to access it/details we publish of any charges under this class @ = to be accessible via includes: web **Human Resources** Current policies The Board does not employ staff @ Angus Council directly. Staff are employed by @ NHS Tayside Angus Council or NHS Tayside. For relevant Human Resources Policies refer to these bodies' web sites. @ Workforce Plan Strategies Workforce Planning Equality and Establishing Equality Outcome for @ Equalities Mainstreaming Report Diversity at Angus IJB Angus IJB Carers Strategy Carers Strategy @ Carers Strategy 2023 -26 Information Resources Records Information records Records Management on management including codes of Policy: management records management practice, policy, health records @ Angus IJB plan, administrative records policy, and the removal of data from vacated properties policy. A records management plan requires to be produced under the Public Records (Scotland) Act 2011 which should then be

approved by the Keeper of the

Records of Scotland. This plan will

	be published on our website when	
	it becomes available.	
Information	Information on using, protecting	How to submit subject
assurance and	and the fair processing of another	access requests:
management	individual's personal information;	@ Angus Council
	information security, including the	
	information assurance strategy,	@ NHS Tayside
	information governance standards,	
	information asset registers, IG	
	toolkit, fair processing notice, data	
	protection principles, Caldicott	
	guardian principles, and how to	
	submit subject access requests.	
	Information on these issues is held	
	by Angus Council and NHS	
	Tayside. A small number of	
	procedures and policies have	
	been agreed by the Integration	
	Joint Board	
Freedom of	Information about the freedom of	@ In relation to Social
Information	information policy and how to	Care services – via Angus
	submit a request	Council
		@ In relation to Health
		services – via <u>NHS</u>
		<u>Tayside</u>
		@ In relation to AIJB – via
		AHSCP website
Statistics	Health information is published by	@ Public Health Scotland
	the Public Health Scotland (PHS). You	
	can find statistical information here	
	on cancer, child health, deaths,	
	dental care, drugs and alcohol	

	misuse, emergency care, equality and diversity, eye care, finance, general practice, health and social care, health conditions, heart diseases, hospital care, maternity and births, mental health, prescribing and medicines, public health, quality indicators, healthcare audits, sexual health, stroke and waiting times. * Please note that the IJB is not responsible for the content of external sites	
Lists and registers	Information we are currently required to hold in publicly available registers:	List of Dental Practitioners Performers List of GPs List of Ophthalmic medical
	Independent contractors:	practitioners Pharmaceutical List
		All of above - @ NHS Inform

Class 6 - How we procure goods and services from external providers

Class Description - Information about how we procure goods and services, and our contracts with external providers

The information we publish under this class includes:	Description	How to access it/details of any charges @ = to be accessible via web
Procurement	Procurement arrangements	@ Angus Council
policies	made by Angus Council	Procurement
Invitations to	Invitations to tender can be	@ Public Contracts Scotland
Tender	found on the Public Contracts	
	Scotland portal*	
	*The IJB is not responsible for	
	the content of external	
	websites.	
Contracts	A list of contracts which have gone through	@ Public Contracts Scotland
	formal tendering can be found	
	at Public Contracts Scotland	
	Advertising Portal*	
	* The IJB is not responsible	
	for the content of external	
	websites.	

Class 7 - How we are performing

Class Description - Information about how we perform as an organisation, and how well we deliver our functions and services

The information we publish under	Description	How to access it/details of any charges
this class		@ = to be accessible via
includes:		web
Key Performance	National Health & Wellbeing	@ National Health &
Indicators	Outcomes	Wellbeing Outcomes
	Guidance on the content of	@ Performance Report
	Performance	Regulations
	reports	
	Performance Reports	@ How we Perform
Scottish Public	Findings and our responses	@ Scottish Public Service
Service		<u>Ombudsman</u>
Ombudsman		
(SPSO)		

Class 8 - Our commercial publications

Class Description - Information packaged and made available for sale on a commercial basis and sold at market value through a retail outlet, for example bookshop, museum or research journal

The information	Description	How to access it/details of
we publish under		any charges
this class		@ = to be accessible via
includes:		web
Manda wat multiply any information in this place		

We do not publish any information in this class

Class 9 - Our open data

Class Description - The open data we make available as described by the Scottish Government's Open Data strategy and Resource Pack, available under an open Licence

The information we publish under this class includes:	Description	How to access it/details of any charges @ = to be accessible via web
Open Data		@ Open Data
Maps	A list of maps to view / download on various topics	@ Maps